

COLUMN CONTENTS IN CONFIDENTIAL DATA SOURCES GOOGLE SHEET:

Below are descriptions of what is included in each column of the confidential [data inventory](#).

A: Document Name or Title: The title of the document as it appears in the source.

B: Source Agency: the name of the agency or organization that provided the document, if available, otherwise the name of the subcontractor enlisted.

C: Document Details: A brief summary or description of the documents content, purpose or relevance

D: Supporting Documents: References to or names of additional documents related to or cited in the main document

E: Location: The area or region relevant to the document, if applicable.

F: Target Chemicals: Chemicals mentioned, studied or regulated that are within the document

G: Dates: When the documents were published, revisions or data collection time and dates.

H: Zotero Link: A link to the item's entry in Zotero for access to the citation.

I. Date Posted: The study website initial posting date.

NAVIGATING THE DATA IN GOOGLE SHEETS

This guide is designed to help you navigate and interact with a publicly available Google Sheet of the [data inventory](#) hosted on the Aliso Canyon Disaster Health Research Study's data inventory page.

What is Google Sheets?

Google Sheets is a spreadsheet program that lets you organize, view, filter, and analyze data in a table format. You don't need advanced Google Sheets skills to use the data inventory.

About the file

This is a view-only document, meaning you won't be able to make changes to the file. However, you can still scroll, search, filter, and click on any available links. For the best experience, use a desktop or laptop. Most steps will also work on mobile devices.

Scroll and Explore the Spreadsheet

You can explore the data by moving through the spreadsheet using your mouse, trackpad, or arrow keys. Vertical and horizontal scrolling is useful for viewing additional

details that may not appear on your screen all at once, like document descriptions, dates, or links. You do not need a Google account to view the file.

Vertical Scrolling (Up and Down):

1. Use the scroll bar on the right side of the screen to move up and down through the rows.
2. Alternatively, you can also use the up/down arrow keys on your keyboard to move one row at a time or use the scroller on your mouse or trackpad.

Horizontal Scrolling (Left and Right):

1. Use the scroll bar at the bottom of the screen to move left and right across columns.
2. You can also use the right and left arrow keys on your keyboard to move one column at a time or use the scroller on your mouse or trackpad.

Helpful Tip: In the top-left corner of your Google Sheets window, you will see a dropdown menu showing a percentage (for example, *100%*) This is the zoom setting. Click the dropdown and select your preferred zoom percentage to change how large or small the sheet appears on your screen.

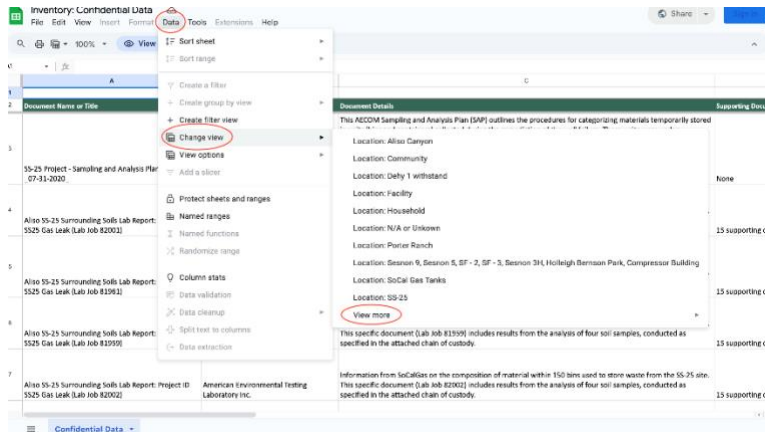
Filtering the Data

Filtering allows you to view specific rows and temporarily hide the rest of the data. Filters do not delete or change any data — they only change what’s visible to you temporarily. This sheet already has pre-made filters saved for you to choose from. Each view shows only certain rows of data (for example, only documents from one source agency). You can switch between these views even if you only have view-only access but you cannot edit them. You can also create custom filters yourself, where you choose the criteria for which rows to show or hide.

To Apply a Filter:

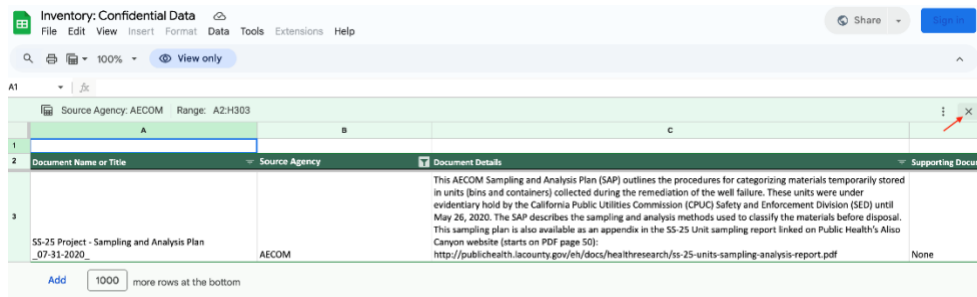
1. At the very top of the sheet, click “Data” in the menu bar.
2. In the dropdown, hover your mouse over “Change View”
3. A list of pre-made filters will appear. At the bottom of the list, click “View More” to reveal all the filters saved for you.
4. Click the view you want to see.

Example: If you click “Source Agency: AECOM”, the sheet will change to show only the documents assigned to the AECOM source agency.



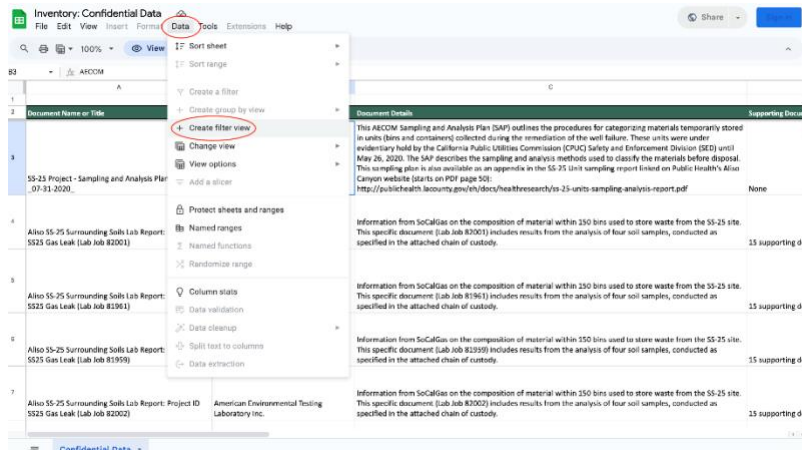
To Switch or Exit a Filter:

1. To look at another filter, repeat steps 1-4 under “To Apply a Filter”
2. To go back to the full sheet (no filters), look for the green bar at the top of the sheet that shows the view’s name. On the right side of the bar, click the X to close it.



Create Your Own Filter View:

1. Click anywhere in the dataset.
2. Go to Data > Create Filter View



3. In the header of the column, you want to filter (ex: Source Agency), click the filter dropdown – a small upside-down triangle made of three descending lines.
4. Select “Clear” and then check the values you would like to see. For example, if you only want to view the documents assigned by AECOM and American Environmental Testing Laboratory Inc. ensure there are check marks next to only those items.
5. Then, click “OK” to apply your custom filter view.

The screenshot shows a spreadsheet with a filter dropdown menu open for the 'Source Agency' column. The menu includes options for sorting and filtering by values. The 'Filter by values' section is expanded, showing a list of source agencies with checkboxes. 'AECOM' and 'American Environmental Testing Laboratory Inc.' are checked. The 'Clear' button is circled in red. The 'OK' button is also circled in red. The spreadsheet background shows columns for 'Document Name or Title', 'Source Agency', 'Document Details', and 'Supporting Document'.

Document Name or Title	Source Agency	Document Details	Supporting Document
SS-25 Project - Sampling and Analysis Plan_07-31-2020_		This AECOM Sampling and Analysis Plan (SAP) outlines the procedures for categorizing materials temporarily stored in units (bins and containers) collected during the remediation of the well failure. These units were under evidentiary hold by the California Public Utilities Commission (CPUC) Safety and Enforcement Division (SED) until May 26, 2020. The SAP describes the sampling and analysis methods used to classify the materials before disposal. This sampling plan is also available as an appendix in the SS-25 Unit sampling report linked on Public Health's Aliso Canyon website (starts on PDF page 50): http://publichealth.lacounty.gov/eh/docs/healthresearch/ss-25-units-sampling-analysis-report.pdf	None
Aliso SS-25 Surrounding Soils Lab Report: Proje 5525 Gas Leak (Lab Job 82001)		Information from SoCalGas on the composition of material within 150 bins used to store waste from the SS-25 site. This specific document (Lab Job 82001) includes results from the analysis of four soil samples, conducted as specified in the attached chain of custody.	15 supporting do
Aliso SS-25 Surrounding Soils Lab Report: Proje 5525 Gas Leak (Lab Job 81961)	AECOM	Information from SoCalGas on the composition of material within 150 bins used to store waste from the SS-25 site. This specific document (Lab Job 81961) includes results from the analysis of four soil samples, conducted as specified in the attached chain of custody.	15 supporting do
Aliso SS-25 Surrounding Soils Lab Report: Proje 5525 Gas Leak (Lab Job 81959)	American Environmental Testing Laboratory Inc.	Information from SoCalGas on the composition of material within 150 bins used to store waste from the SS-25 site. This specific document (Lab Job 81959) includes results from the analysis of four soil samples, conducted as specified in the attached chain of custody.	15 supporting do
Aliso SS-25 Surrounding Soils Lab Report: Proje		Information from SoCalGas on the composition of material within 150 bins used to store waste from the SS-25 site. This specific document (Lab Job 82002) includes results from the analysis of four soil samples, conducted as	

Tips: To view citations, click the link provided in the “Zotero Link” column, which connects to Zotero. If you are having trouble directly opening the Zotero link, copy and paste the URL into a new tab in your browser.